

January 17, 2024

Teresa Deaton-Reese, CPPB, CPPO, Procurement Consultant
Indiana Department of Administration
Procurement Division
402 W. Washington St., Room W468
Indianapolis, Indiana 46204
Via email tdeaton@idoa.in.gov

Dear Mr. Deaton-Reese,

RE: Request for Services #24-77904 , Workforce Innovation and Opportunity Act (WIOA)Pre-Employment Transition Services (PRE-ETS) for students with disabilities in need of services who are eligible or potentially eligible for Vocational Rehabilitation (VR) services

PCG-INDIANA, Inc. (PCG) is pleased to submit this proposal in response to Request for Service #24-77904, seeking an experienced vendor to provide Pre-ETS as described in the WIOA, to students with disabilities between the ages of 14-22 years of age who are eligible or potentially eligible for vocational rehabilitation services. PCG is excited about the opportunity to continue work with the Indiana Division of Disability and Rehabilitative Services/Bureau of Rehabilitation Services on this scope of work, and we believe that our combination of experience in special education and vocational rehabilitation projects will provide Indiana with a vendor who meets and exceeds the requirements outlined in this RFS. PCG is excited to leverage our experience with special education, vocational rehabilitation, establishing effective service models, and experience supporting agencies that serve specialized populations across the nation.

Providing high-quality Pre-ETS requires a vendor with a strong understanding of students with disabilities, high school transition services, and vocational rehabilitation (VR) services. Also imperative to a successful engagement is expertise disability employment evidence-based practices as well as the ability to effectively and efficiently recruit and train instructors. PCG demonstrates these attributes by the evidence of the following:

- **A proven Pre-ETS provider in Indiana and Mississippi.** Since 2018, PCG has provided Pre-Employment Transition Services to over ten locations across the state through a contract with Indiana Family and Social Services Administration (FSSA) Bureau of Rehabilitation Services. PCG partnered with local education agencies and special education cooperatives to evaluate programming, design programs and begin implementing services for students with disabilities. Programs are customized to the needs of the schools and students and include services provided weekly, daily and in a variety of school, postsecondary, and community settings. PCG is collaborating with other state Pre-ETS providers to deliver services for student with significant disabilities. In 2019, PCG planned and launched services in Mississippi and was recently awarded additional funds to expand programming.
- **Extensive knowledge of special education, nationally and Indiana.** PCG's Project SUCCESS resource center provides ongoing professional development for teachers serving students with disabilities and has established an extensive network of Indiana districts who are eager to benefit from Pre-ETS services. PCG also delivers Indiana IEP, the statewide system for special education case management, providing every district support and structure for developing high quality and compliant Individualized Education Plans (IEPs) for students with disabilities.
- **National thought leadership and experience in disability services and employment.** PCG brings unique and extensive experience providing thought leadership and consulting in disability and employment services. We have worked with numerous states, workforce boards, and employers in various capacities – from designing service delivery systems, to creating provider oversight and payment structures, to brokering employment for individuals.

- **Extensive experience working with VR agencies and community partners in Indiana and beyond.** PCG provides support to DDRS VR in several capacities that inform our knowledge and understanding of the vocational rehabilitation landscape in the state. Through our development and implementation of the Claim Payment System, PCG has worked alongside VR staff to understand the needs of VR staff, VR vendors, and participants and guardians. We have worked on the evaluation of the states' Employment Services Model, We also look forward to facilitating a series of 10 training courses to Pre-ETS students, their families, and school staff on LifeCourse training, in the coming months. We have worked with VR agencies and direct service providers in several states including Illinois, Ohio, New Jersey, Florida, Connecticut, and most recently, Kansas. We offer a unique perspective that includes an understanding of the components of successful service provision.

By choosing PCG, the state will have a partner with extensive knowledge of the complex and often wide-ranging issues concerning supports for individuals with a disability, particularly transition age youth.

RFS Requirements

- We accept the mandatory contract terms as noted in Attachment A of the Request for Services #24-77904. In addition, we submit a sample licensing agreement for our curriculum platform, Playbook™, for the state's review. This agreement can be found in the proposal appendix.

Mandatory Requirements

- Summary of Ability and Desire to Supply the Required Products or Services
- PCG is willing to provide the requested products and/or services subject to the terms and conditions set forth in the RFS including the State's mandatory contract clauses.
- Signature of Authorized Representative
- Principal contact: Amy Howie
150 West Market Street, Suite 510, Indianapolis, IN 46204
Phone: 704-301-0630
Fax: 317-829-6551
E-mail address: ahowie@pcgus.com
- Notification via email is the preferred method of communication.

In this proposal, we have outlined our understanding and approach to this project. If you have any questions, please contact me. Thank you for the chance to respond to this request.

Sincerely,



William S. Mosakowski
President
PCG- Indiana, Inc.